



Meeting: November PTO Meeting Date: 11/2/2023 Time: 5:30pm-7:00pm

In person: Gegan School Library

Google meet link:

Vision and Mission:

- Increase parent involvement
 - Engage underrepresented families
 - Encourage volunteers
 - Include parents as important decision makers in school programming
- Support staff
- Opportunities for students to interact outside of school day

Norms

- Keep it Positive
 - Deliver the letter to the right address

Members Present: Sara Barbin, Tina Freiburger, Brittany Dempsey, Ellen VanPay, Nicole Stumpf

Agenda Topic	Notes:
Welcome	<ul style="list-style-type: none"> ● Welcome and Introductions
Financial Report	Current balance: \$3,243.08 <ul style="list-style-type: none"> ● \$1,917.10 for general use ● \$1,325.98 designated for field trips <ul style="list-style-type: none"> ○ \$130 available for each classroom this year
School Update	<ul style="list-style-type: none"> ● Disappointment at School Celebration <ul style="list-style-type: none"> ○ In this week's school newsletter ● State emphasis on phonics
Old Business:	<ul style="list-style-type: none"> ● Trunk or Treat ● Staff Conference Meals
November Craft and Vendor Fair November 18th 10am-3pm	<ul style="list-style-type: none"> ● Kickin' Ash BBQ <ul style="list-style-type: none"> ○ 11-2pm ● Raffle Baskets <ul style="list-style-type: none"> ○ Need someone to do the prep work! (see attached to-do list) ○ Ellen e-mailed Brian to verify - we can do a bucket raffle as long as we keep track of the value of items given away or dollar amount given away and the revenues generated. We must report these to the state. ● Volunteers <ul style="list-style-type: none"> ○ Advertising/sign distribution ○ Set-up: 7am-10am (Vendors arrive 8am) ○ Raffle/Welcome table: 2 volunteers per hour ○ Runner: 1 per hour



	<ul style="list-style-type: none"> ○ Sign up genius link: https://www.signupgenius.com/go/10C094DAAA628A3FACF8-45734393-fall ● Tables (need 3-5) ●
Funset Boulevard Night 12/11/23 4pm-8pm	<ul style="list-style-type: none"> ● Need final numbers on December 1st ● \$5 per ticket <ul style="list-style-type: none"> ○ Increase in purchase price from Funset ○ Will sort tickets at December meeting ● Flier is already created
Other topics to be discussed	<ul style="list-style-type: none"> ● Teacher Holiday Gifts <ul style="list-style-type: none"> ○ Email Ellen to set up ● Gather "round the Christmas Tree Event December 7th <ul style="list-style-type: none"> ○ PTO interested in sponsoring a tree? <ul style="list-style-type: none"> ■ 2nd Grade will decorate ■ Nicole email Tina with dates
Notes for Future Meetings	<ul style="list-style-type: none"> ● Review Fall Events at December Meeting ● Fundraisers and Event Ideas <ul style="list-style-type: none"> ○ Funset <ul style="list-style-type: none"> ■ 12/11 4-8pm ○ Culvers <ul style="list-style-type: none"> ■ TBD Spring 2024 ○ Movie Night <ul style="list-style-type: none"> ■ 1/19/24 5pm doors 5:30pm movie ■ Nicole submit facilities request ○ TBD Family Dance, Penny War

Updated event calendar: [Gegan PTO 2023-2024 Event Calendar](#)

Bucket Raffle To-Do list

- Buy Raffle Tickets (Dollar Tree or Amazon)
- Print off labels for both Raffle items and raffle buckets
- Collect additional raffle buckets
- Take photos of necessary raffle items to prevent theft
- Work with vendors donating items day of to determine item value
- Optional: Reach out to area businesses for last minute donations